

ST TERESA OF LISIEUX CATHOLIC PRIMARY SCHOOL
LEARNING MENTOR -PERSON SPECIFICATION



For the following criteria: E = Essential D = Desirable A = Application I = Interview T = Task

Personal Skills		
To work and communicate effectively with colleagues in school	E	A/I
To establish good relationships with children whilst setting firm boundaries	E	A/I
To work creatively with children to identify strengths and targets for development/achievement	E	A/I
To draw up action plans to meet targets	E	I
To demonstrate empathy, communication, listening and interpersonal skills when dealing with children, colleagues and parents/carers	E	A/I
To demonstrate a positive attitude to working with challenging pupils	E	A/I
To negotiate effectively with families/carers and support agencies	E	A/I
To work with small groups of children	E	A/I
To demonstrate good self-organisation skills	E	A/I
To demonstrate a sense of humour	E	I
To identify and liaise with appropriate resources and agencies of support	D	I
To demonstrate good administrative skills including report writing	D	A/I/T
To demonstrate teamwork skills	E	A/I
To demonstrate the ability to work flexibly with adaptability	D	A/I
To demonstrate a willingness to undertake training	E	A/I

Knowledge and Understanding		
Child development	E	A/I
Issues relating to social exclusion and an understanding of these issues	E	A/I
Methods of setting realistic programmes for disaffected and underachieving children	E	A/I
Local services and resources for children, young people and their families	E	I
Awareness of child protection issues and procedures	E	A/I
Awareness of data protection and confidentiality procedures	E	A/I
Be aware of current legislation in relation to Attendance and SEND	E	A/I

Qualifications		
Evidence of relevant full time further and or higher education	D	A/I
Full driving licence	E	A/I

Experience		
Working with primary and or secondary aged children	E	A/I
Working with families /carers, including EHAT support	E	A/I
Working with children with Special Educational Needs	E	A/I
Working within the voluntary sector	D	A/I
Community involvement	D	A/I
Working with a range of agencies	E	A/I