

**St. Teresa of Lisieux Catholic Primary School**  
**Utting Avenue East**  
**Norris Green**  
**Liverpool**  
**L11 1DB**

**0151 226 5018**

**Headteacher : Mr Andrew Tremarco**  
**NOR: 493**



## **Post: Premises Manager**

**Pass 6 point 15 -20 £22.911.00 – £25.295.00**

**Contract: Full time, permanent 35hrs Start Date : ASAP**

Our school is situated in the Norris Green area of Liverpool and we currently have 493 pupils on roll. We were last inspected by Ofsted in October 2016 and judged to be 'Good' in all areas.

This is an exciting opportunity to play an important role in a forward thinking and exciting school. The governors wish to appoint a Premises Manager.

The successful applicant will manage the school site, the provision of maintenance and security services on school premises thereby ensuring a safe working environment. You will manage a team of in-house cleaners, including the allocation and monitoring of work and performance, and contractors on-site.

Working hours are: **8:30am -4:00pm including 30 mins lunch break**

It is essential that applicants hold a current, clean D1 driving licence and a valid MiDAS certificate.

St Teresa of Lisieux Catholic Primary School's mission is:

*All things are possible when we love, learn and grow together*

This encompasses everything that the school strives for so that everyone can succeed and be the best that they possibly can. The successful candidate will need to demonstrate a passion for improving outcomes for the whole of the St Teresa of Lisieux team, believing that everyone can achieve anything that they aim for including themselves.

We are committed to safeguarding and promoting the welfare of all children. This post is subject to an enhanced disclosure check.

**Visits to school are encouraged, please telephone 0151 226 5018.to arrange this with Mrs McMullen School Business Manager**

**We are closed for the Whit holidays on Friday 24<sup>th</sup> May 2019 and return on Monday 10<sup>th</sup> June 2019.**

**An application form and further details can be obtained by visiting the school website or School Improvement Liverpool Vacancies for all documentation:**

**Application forms can be returned via email to Mrs Carol McMullen, School Business Manager: admin-ao@stteresas.co.uk**

**Closing date - 12 noon on Monday 10<sup>th</sup> June 2019**  
**Interviews - TBC**