



Person Specification

Post Title: Lunchtime Supervisory Assistant

	Essential	Desirable
Qualifications		
No specific qualification required		
Level 1 or 2 in childcare or equivalent		✓
Experience		
Experience of having worked with children of primary school age		✓
Professional Knowledge and Understanding		
Knowledge of effective strategies to manage behaviour linked to SEND or behavioural / emotional needs of children.		✓
Knowledge of relevant policies and practices in regards to Safeguarding of children e.g. Keeping Children Safe in Education (DfE)		✓
Knowledge of the importance and benefits of active play and strategies to promote healthy lifestyles		✓
Professional Skills and Abilities		
A good communicator, able to give clear and fair instructions	✓	
Able to complete behaviour or accident reports and communicate them to senior leaders or first aid co-ordinators	✓	
Ability to work collaboratively as part of a team of professionals, communicating information to teachers and other colleagues effectively	✓	
Ability to be vigilant and pay attention to detail in order to uphold Safeguarding procedures and policies	✓	
Personal Qualities		
A professional with a flexible approach to work and who enjoys being a good team member	✓	
Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships	✓	
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓	
Willingness to attend, and ability to contribute to whole school INSET training days	✓	
To practise equal opportunities in all aspects of the role and around the work place in line with Equalities and other relevant policies	✓	
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	✓	
Positive, forward thinking and optimistic about child development and the role adults can play in improving children's lives	✓	
Caring, kind and sensitive to the needs of children	✓	
Set a good example and provide a positive role model to the children in terms of being calm, fair and polite	✓	